

2026

WA Seniors Week

Community Grants Program

GRANT APPLICATION FORM



Funded by



Government of **Western Australia**
Department of **Communities**

Coordinated by

Advocare
Empowering older people in WA



Introduction

WA Seniors Week 2026 is a time to celebrate the contributions of Western Australian seniors. From **Sunday, 8 November 2026 to Sunday, 15 November 2026**, events and activities will take place across the State to recognise seniors and express our appreciation for their invaluable role in the community.

Advocare, supported by the Department of Communities, invites local governments, registered not-for-profit organisations, and community groups in Western Australia to apply for funding to host events or activities during Seniors Week. These grants aim to celebrate the role of seniors in our communities and promote greater participation in community life, particularly for those who may be socially isolated.

Community Grants Available

Grants of up to \$1,000 are available to local governments, registered not for profit organisations and community groups (or up to \$3,000 for a consortium) throughout metropolitan and regional Western Australia. Applicants in regional and remote areas where seniors may experience disadvantage or increased risk of isolation are particularly encouraged to apply for support to host local events and activities during Seniors Week 2026. Each recipient organisation will be asked to provide a summary of the event and acquittal of funds.

Please email your event proposal to seniorspeak@advocare.org.au

If you have any questions, please contact Advocare, on (08) 9479 7566.

Proposals must be submitted and received by **5.00pm Friday 7 August 2026**

Organisational Eligibility

Applications are open to:

- Not-for-profit organisations
- Local government authorities

All applicants must meet the eligibility criteria in this application form to be considered for funding.

Consortium Applications:

- Applications may be submitted by a consortium of organisations
- Where a consortium application is submitted:
 - A lead organisation must be nominated
 - All consortium members must meet the eligibility criteria outlined above
 - A consortium cannot be used to provide funding to an ineligible organisation



Objectives

The 2026 Seniors Week Community Grants Program provides financial assistance to organisations hosting local events in metropolitan and regional areas of Western Australia.

Events should meet at least one of the following aims of the week which are:

- ☐ To recognise and thank seniors for their contribution to the community.
- ☐ To promote intergenerational activities linking seniors to the community.
- ☐ To facilitate artistic, cultural and celebratory expression within the community.
- ☐ To engage seniors in a variety of activities and initiatives that encourage active ageing.

Proposals are strongly encouraged for events aimed at seniors who:

- ☐ Would not normally participate in Seniors Week activities or events.
- ☐ Are at risk of becoming socially isolated.
- ☐ Are members of Indigenous, Culturally and Linguistically Diverse communities or LGBTQIA+ communities.

What can be Funded	What cannot be Funded
Funds received through this program may be used as a contribution towards program costs. Such expenses may include, but are not limited to:	The grant cannot be used for:
Advertising and promotion Catering, food and non-alcoholic drinks Entrance and/or admittance fees Project materials Transport costs Venue and equipment hire Other miscellaneous expenses.	Prizes and gifts, including cash or vouchers Capital equipment purchases Ongoing operating or administration costs, including staff wages Interstate or overseas travel Fundraising projects Purchase of alcohol.



Special Conditions of Grant

In this agreement:

Grantor means **Advocare** acting on behalf of the **Department of Communities**

Organisation means **the applicant entity** receiving funding under this program

The State means the Government of Western Australia

- Funded activities and events to be held during WA Seniors Week 8-15 November 2026.
- If the project involves working with children, the Organisation must ensure that all employees and volunteers comply with the *Working with Children (Criminal Record Checking) Act 2004*. Please refer to this website for further information, at: <https://workingwithchildren.wa.gov.au> or contact Advocare (the Grantor) by email, at seniorspeak@advocare.org.au
- The Grantor is not liable for any accident or negligence resulting in any claim or damage arising from activities undertaken as part of the Grant. In this respect, the Organisation is required to be appropriately incorporated and be responsible for its own insurances. This includes but is not limited to, Public Liability, Volunteer Insurance and Professional Indemnity.
- The Parties agree that the State will not, by virtue of the Grant, obtain ownership of any intellectual property in or in relation to any material developed by the Organisation (other than material created by the State or provided to the Organisation by the State).
- The Organisation grants to the State a perpetual, irrevocable, royalty-free, world-wide, non- exclusive licence to use, reproduce, adapt and publish the whole or any part or parts of all promotional materials, resources, data and reports brought into existence by or for the Organisation in connection with this Agreement or the Organisation's use of the Grant.
- The Organisation must ensure that participants in the Project are not exposed to significant promotions of alcohol or unhealthy food and drinks during the Project.
- Activities should align with [Good Practice Requirements](#) where relevant.
- Photographs and social media content-
 - Photographs, video and social media content from the event or activity, shared with Advocare by the Organisation, will also be provided to the Department of Communities for promotional use.
 - Any image that includes an identifiable person must not be shared with Advocare unless it is accompanied by a signed consent form from that person (or their parent/guardian if a minor). The consent form must clearly state that the image may be used for promotional purposes by Advocare, the Department of Communities
 - Photographs of the event setup, venue, or materials that do not include identifiable people do not require consent and may be submitted without a signed form.



- It remains the Organisation's responsibility to obtain and retain this signed consent before submitting any image containing identifiable individuals.

An acknowledgement of funding assistance provided by the Grantor must be included in any advertising and on any material relating to the Project by displaying the Grantor's logo, Department of Communities Logo. Copies of the logos and guidelines for its use are available by contacting the Grantor.

Submitting your Application

Please email your event proposal to seniorspeak@advocare.org.au

If you do not receive a receipt within five (5) business days, please contact us to ensure that we have received your submission.

**Applications must be submitted and received by:
5.00pm Friday, 7 August 2026.**

Submissions Process

Once submissions are received, and assessment panel including representatives from the Department of Communities and Advocare will meet to review submissions and all applicants will be advised of approval and funding allocation; it is anticipated that this process will be completed by **7 September 2026** at the latest.

Submissions may be withdrawn prior to applicants being advised of the outcome if unforeseen circumstances inhibit an applicant from holding an event or activity as intended. Please contact Advocare on seniorspeak@advocare.org.au or **(08) 9479 7566** as soon as possible to allow time for other proposals to be considered for funding.



Application Form

2026 Seniors Week Community Grants Program

Section 1 – Contact Details

Name of organisation:		
Contact Person:		
Position Title		
Postal Address		
Suburb & Post code		
Phone and/ or Mobile:		
Email:		
Email will be used for all correspondence relating to this submission		
Type of organisation:	☐ Not-for-profit ☐ Local Government ☐ Religious/ Charitable	
Are you applying as part of a consortium?	☐ Yes ☐ No	
<i>If yes, Lead Organisation's name:</i>		
<i>List all Consortium members' organisations and their roles:</i>		
Do you have an ABN?	☐ Yes ☐ No	
ABN:		
Are you registered for GST?	☐ Yes ☐ No	
Is the organisation incorporated?	☐ Yes ☐ No	



Event title:	
Date of event:	
Venue or location:	
Expected numbers:	
Is the event open to the public?	☐ Yes ☐ No
Does your event support?	☐ ATSI ☐ CaLD ☐ LGBTIQ+ ☐ Socially isolated ☐ Disadvantaged ☐ Regional
Grant amount requested:	
What are you planning to do? (In no more than 200 words, describe your event)	



Section 3 – Project Budget

It is important to show how the grant would be spent and any cash and non-monetary contributions (e.g. volunteer time, donated goods, free venue use) from the applicant or project partners that are expected to support the project.

Use the table below to show where the event income is coming from and how it will be spent.

Income

INCOME (excl GST)	BUDGET (excl GST)
WA Seniors Week Community Grants Program	
Other Grants	
Non-monetary contribution <i>(please estimate the dollar value of the in-kind support e.g. volunteer time, donated goods, free venue use)</i>	
TOTAL INCOME	\$

Expenses

EXPENDITURE (excl GST)	BUDGET (excl GST)
<i>E.g. Advertising, facilitator fees, equipment, venue hire, catering</i>	
TOTAL EXPENDITURE	\$



Section 4 - Agreement

I confirm that the details contained in this application and its attachments are true and correct.

I understand that if this application is approved:

1. My signature below is an agreement to abide by the undertakings and conditions of the community grant as outlined in this application and a confirmation letter that will be sent to my organisation once applicants have been advised of the outcome.
2. By **5.00pm Friday 11 December 2026** I will provide acquittal of the funds received under this grant program, including receipts, which have been spent in accordance with the guidelines.
3. I agree that any unexpended grant funds will be returned to Advocare by **Friday, 15 January 2027**.
4. I agree to have my funded event listed in the WA Seniors Week 2026 events calendar published in the media and online.
5. Advocare, the Department of Communities and as outlined in the confirmation letter will be acknowledged in all publicity and promotion of this event.
6. I confirm that my organisation (and all consortium members, if applicable) meet the eligibility requirements of this grant program.

Signed:	
Position:	
Date:	



Section 5 - Payment Details

In order to expedite payment if your application is successful, please provide your bank account details below.

Name of Organisation:	
Event Title:	
Contact Person:	
Contact Phone:	
EFT Details	
Account Name:	
BSB:	
Account Number:	

Submit your Application

Applications to be submitted by 5.00pm **Friday, 7 August 2026** via email to:
seniorspeak@advocare.org.au