

SUPPORTIVE OUTREACH COORDINATOR (SOUTH WEST)

0.6 FTE SCHADS 5.1 (\$105,570.40 – \$110,350.76) + super + salary packaging + additional paid Christmas leave.

- *Are you passionate about transforming lives through creating trusted and meaningful connections using trauma-informed practice?*
- *Are you a great communicator and passionate about advocacy and human rights?*
- *Do you have knowledge of My Aged Care, Commonwealth Home Support program, Support at Home and other client support services?*

Then keep reading – we may be looking for YOU!

About the role

This is a **two-year fixed term part time position at 45 hours per fortnight** within a purpose-driven team. Preference will be given to candidates living within the **Warren Blackwood region** who are able to service this priority area.

Reporting to the Team Leader, Supportive Outreach, the primary responsibility of the Supportive Outreach Coordinator (SOC) is to provide specialist and intensive assistance to help people within the Care finder target population to access aged care and connect with other relevant supports in the community.

This is a home-based role with outreach travel required within the designated service delivery area. The role will include both phone and face to face support to clients. Our team provides intensive support connecting at risk community members to aged care services, which includes attending aged care assessments when required.

About the right candidate

At Advocare the right skills are equally as important as the values we share. We are looking for someone who can meet the following work-related requirements:

- Advanced knowledge of My Aged Care systems and processes
- Demonstrated understanding of the aged and community care sector
- Sound knowledge of holistic client service support networks and organisations
- Excellent written and verbal skills
- Well-developed facilitation/ negotiation skills in working with clients and engaging support services
- Commitment to delivering quality customer service, working empathetically with clients to ensure we deliver rights-based and client-focused services
- The ability to work well within a small diverse team with minimal supervision
- Strong computer literacy in Microsoft 365 applications and client data management systems
- Relevant qualification or equivalent experience in similar role

About us

Advocare is a leader in addressing the rights of older people and elder abuse. We empower older people by giving them information and choice so they can make informed decisions and can live the life they want on their terms. Our values ***Integrity, Empowerment, Social Justice and Equity*** are at the heart of everything we do.

Why choose us?

We are a not-for-profit whose leadership team have a shared vision that is delivered through a dedicated team of people championing the rights of older people; while genuinely living our values We have a few additional perks too:

- Salary packaging
- Flexible work arrangements
- Additional paid leave between Christmas – New Year, plus 2 additional Wellness Days after your one-year anniversary, and
- Working every day with a team of passionate, like-minded people

Heard enough? Want to apply?

Send us your **CV** and cover letter to people&culture@advocare.org.au outlining why this sounds like the role for you and addressing the **Essential Work-Related Requirements** as above.

Applications will close 5 August 2026. We reserve the right to make an offer to an applicant prior to closing date. This role is open now, so the sooner we find the right person, the better! If you would like copy of job description, please visit our website: www.advocare.org.au

Advocare values a diverse workforce with different life experiences, skills and backgrounds, including people with disability, Aboriginal and Torres Strait Islander people, LGBTQIA+ and people from all cultural and linguistic backgrounds. Don't hesitate to reach out if you need a hand with your application.

